

**Master Training Department
Applicant portfolio**

	Description	Grades	Evaluation of achievements (factor of their number)		Documents that prove the fact of achievement
1.	Letter of Motivation	15	Grades are taken into account only once		Original of the Letter of Motivation
2.	Publications in journals included into the SCOPUS, Web of Science databases	40	Grades are multiplied by the number of publications. In case of co-authorship, the number of grades is divided by the number of co-authors. One paper is taken into account in each journal issue (collection of works). In total, there should be not more than 50 grades awarded for publications.		List of author's publications in elibrally.ru (researchers' e-library) (PrintScreen)
3.	Publications in journals recommended by the State Commission for Academic Degrees and Titles at the Ministry of Education and Science of the Russian Federation	30			
4.	Publications indexed by the Russian Science Citation Index	10			
5.	Awards obtained in All-Russia and international researcher competitions (all fields of major offered in the Financial University)	5	Not more than 20 grades in total		Original of the winner's (awardee's) certificate
6.	Certificate of the Federal Bachelor Program Graduate's Examination (only certificates issued after 2018 are accepted)	Golden certificate	15	Per one certificate	Original of the participant's certificate
		Silver certificate	10		
		Bronze certificate	5		

7.	<p>Winner of student and university graduate competitions and other intellectual competitions of the first level conducted in line with the list approved by the Financial University Academic Council.</p>	200	<p>Grades are taken into account only once when the applicant applies to be enrolled to a master degree program in a field that agrees with the field of the competition/intellectual competition. The Financial University by-laws define correspondence between the list of competition disciplines/fields and the master program fields.</p>	Winner's award
8.	<p>Awardees of student and university graduate competitions and other intellectual competitions of the first level conducted in line with the list approved by the Financial University Academic Council.</p> <p>Winner of student and university graduate competitions and other intellectual competitions of the second level conducted in line with the list approved by the Financial University Academic Council.</p>	100	<p>Grades are taken into account only once when the applicant applies to be enrolled to a master degree program in a field that agrees with the field of the competition/intellectual competition. The Financial University by-laws define correspondence between the list of competition disciplines/fields and the master program fields.</p>	<p>Winner's award Awardee's certificate</p>
9.	<p>Awardees of student and university graduate competitions and other intellectual competitions of the second level conducted in line with</p>	50	<p>Grades are taken into account only once when the applicant applies to be enrolled to a master</p>	Awardee's certificate

	the list approved by the Financial University Academic Council.		degree program in a field that agrees with the field of the competition/intellectual competition. The Financial University by-laws define correspondence between the list of competition disciplines/fields and the master program fields.		
10.	Participant's certificate obtained in the Financial University Rising Generation International Competition	10	Grades are taken into account only once	Participant's certificate	
11.	International certificate proving foreign language proficiency	English language		Per one certificate	Original of the participant's certificate
		TOEFL PBT (Paper Based) At least 400 points	15		
		TOEFL PBT (Paper Based) At least 500 points	20		
		TOEFL PBT (Paper Based) At least 600 points	25		
	TOEFL IBT (Internet Based) At	15			

		least 60 points			
		TOEFL IBT (Internet Based) At least 80 points	20		
		TOEFL IBT (Internet Based) At least 100 points	25		
		IELTS (International English Language Testing System) Academic At least 4.5 points	15		
		IELTS (International English Language Testing System) Academic At least 6.0 points	20		
		IELTS (International English Language Testing System) Academic	25		

		At least 7.0 points			
		BEC Vantage (Business English Certificate Vantage)	20		
		BEC Higher (Business English Certificate Higher) B2	20		
		BEC Higher (Business English Certificate Higher); CAE (Certificate in Advanced English)	25		
		Cambridge English Proficiency Exam At least 210 points	20		
		Cambridge English Proficiency Exam At least 220 points	25		
		GMAT (Graduate Managem	15		

	ent Admission Test) (Verbal section) At least 27 points		
	GMAT (Graduate Management Admission Test) (Verbal section) At least 36 points	20	
	GMAT (Graduate Management Admission Test) (Verbal section) At least 41points	25	
	GRE (Graduate Record Examinati ons) GRE General Test (Verbal Reasoning) At least 155 points	15	
	GRE (Graduate Record	20	

		Examinations) GRE General Test (Verbal Reasoning) At least 159 points			
		GRE (Graduate Record Examinations) GRE General Test (Verbal Reasoning) At least 162 points	25		
		German language			
		B2 (Zertifikat Deutsch B2) Ausreichend	10		
		B2 (Zertifikat Deutsch B2) gut	15		
		B2 (Zertifikat Deutsch B2) sehr gut	20		
		C1 (Goethe-	20		

		Zertifikat C1) Ausreic nd			
		C1(Goethe -Zertifikat C1) gut / sehr gut	25		
		ZOP (Zentrale Oberstufe nprufung) Ausreic nd	20		
		ZOP (Zentrale Oberstufe nprufung) gut / sehr gut	25		
		Test DaF (Test Deutsch als Fremdspra che) Ausreic nd	20		
		Test DaF (Test Deutsch als Fremdspra che) gut / sehr gut	25		
		ZDfB (Zertifikat Deutsch fur Beruf) Ausreic nd	20		

		ZDfB (Zertifikat Deutsch für Beruf) gut / sehr gut	25		
		PWD (Prüfung Wirtschaft sdeutsch) Ausreiche nd	20		
		PWD (Prüfung Wirtschaft sdeutsch) gut / sehr gut	25		
		French language			
		DELFB2 (Diplôme d'études en langue française) At least 51 points	10		
		DELFB2 (Diplôme d'études en langue française) At least 68 points	15		
		DELFB2 (Diplôme d'études en langue française) At least 85 points	20		
		DALF C1 (Diplôme approfondi	15		

		en langue française) At least 51 points			
		DALF C1 (Diplôme approfondi en langue française) At least 68 points	20		
		DALF C1 (Diplôme approfondi en langue française) At least 85 points	25		
		Spanish language			
		Diploma de Español. Nivel B2	20		
		Diploma de Español. Nivel C1	25		
12.	Certificate of Russian language proficiency CEFR	Intermediate TORFL-II, (B2)	10	Per one certificate	Original of the participant's certificate
		Proficiency TORFL-III, (C1)	15		
		Fluency TORFL-IV, (C2)	20		
13.	Certificate of a participant of the International Student Ambassador program.		5	Grades are taken into account only once	Original of the participant's certificate

14.	A certificate of completion of a short-term further education program in Russian (if the program/part of the program is taught through distance learning mode)	10	Grades are taken into account only once	Original of the participant's certificate
15.	A certificate of completion of a course at the Faculty of Foundation Programs at the Financial University *	20	Grades are taken into account only once.	Original of the certificate of completion of a course at the Faculty of Foundation Programs
16.	A certificate of completion of a course at the Faculty of Foundation Programs for international students at other Russian Universities *	15	Grades are taken into account only once.	Original of the certificate of completion of a course at the Faculty of Foundation Programs
17.	A certificate of completion of access course at the Financial University (at least a 6-month course)	Face-to-face mode: 20	Grades are taken into account only once.	Original of the certificate of completion of a course at the Faculty of Foundation Programs
		Distance learning mode: 15		
18.	Work experience (not less than 6 months)	10	Grades are taken into account only once.	Excerpt from an internship order or a copy of the work records book certified by the employer or a copy of the employment agreement certified by the employer

* Only one of the certificates issued by Faculties of Foundation Programs is taken into account